

**Programme of the monitoring visit to HETES Tempus project
by team and experts of the National ERASMUS+ Office in Ukraine**

Place: Ivano-Frankivsk National Technical University of Oil and Gas
room. 9206, Karpatska st. 15, Ivano-Frankivsk, Ukraine

Data: June 22nd, 2017

Time	Content of event
8.30 - 9.00	Meeting with the administration of Ivano-Frankivsk National Technical University of Oil and Gas.
9.00-9.30	Presentation of the project results obtained by the time of monitoring. <i>(Project Coordinator)</i>
9.30-11.00	Presentation of the project results obtained by the time of monitoring by each project partner. <i>(contact person of the university project partners)</i>
11.00-11.30	Coffee-break.
11.30-12.30	Opening the Interdepartmental Center of Sustainable Development within the HETES project (room. 9206).
12.30-13.00	Meeting with the stakeholders not directly involved in the project.
13.00-14.00	Lunch.
14.00- 16.00	Meetings – interviews with project teams of Ukrainian universities – partners of HETES project. Meeting with the representatives of Project Coordinator (grant holder university) and with the representatives from other project partners.

16.00-16.30	Survey and discussion of project materials, publications, documents developed within implementation of the project. Meeting with the accountant or the person responsible for the financial records at the university hosting the monitoring meeting, with contact persons from other universities responsible for financial issues.
16.30-17.00	Continuation of meetings (interviews) with the project teams from Ukrainian universities, meetings with stakeholders not directly involved in the project.
17.00-17.30	Summary and conclusions.
17.30-18.00	Discussion of the results of monitoring. Presentation of preliminary results of monitoring meeting.

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